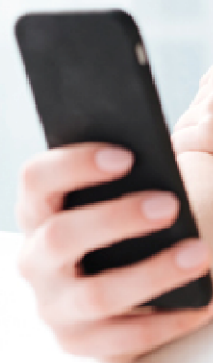


How to Upload Documents

Just  *Sign*
DIGITAL SIGNATURE MADE EASY



How To Upload Documents

1. Select from option 'Who will Sign' upon your login

The screenshot displays the Just Sign web application interface. At the top left is the logo "Just Sign" with the tagline "DIGITAL SIGNATURE MADE EASY". The top right corner contains contact information: "Helpline +612 9684 4199", "Envelopes Left (Unlimited)", "SMS Left (997)", and "Welcome Just". On the left side, there is a photograph of five smiling business professionals giving thumbs up. In the center, the heading "Who Will Sign?" is positioned above three selection options: "Just Me" (represented by a single person icon), "Just Me & Others" (represented by two person icons), and "Just Others" (represented by three person icons). A red oval highlights these three options, and a blue arrow from the instruction box above points to the "Just Me" option. To the right of the "Just Others" option is an orange button labeled "Invite Friends". At the bottom left, there is a note: "Save time by importing files directly that need to be signed." followed by icons for Box, OneDrive, Google Drive, and Dropbox. At the bottom right, there is a note: "You can import any document from your computer which you need to digitally sign or from Box, OneDrive, Google Drive or One Drive" followed by two buttons: "Browse Files" (orange) and "Go to Document Manager" (white).

How To Upload Documents

Just me to Sign

1
Select & Upload
Document to Sign

2
Mark where you
have to Sign

3
Sign & Download
Document

Selected signers who will sign

 John Drego

2. You can select the document from 3 sources to upload

Select the document from your JustSign Inbox or Shared folder

Upload document from your computer device.

upload Documents from your cloud Account

Select Document from Inbox or Shared Folder

Type here to search document

Upload Document from device

→ Drag and drop files here to upload
(Or Click here to upload a file)

Import Document from cloud



Click on Above Icon to Import Document

Our Prices – Just Sign

Features of each plan	Individual Plans			Corporate Plans			
	Basic	Busy	Expert <i>Most Popular</i>	Single	Small Team	Enterprise <i>Most Popular</i>	PAYG
Plan Prices	\$330 (Incl. GST) (Approx \$28 Per Month)	\$440 (Incl. GST) (Approx \$37 Per Month)	\$550 (Incl. GST) (Approx \$46 Per Month)	\$770 (Incl. GST) (Approx \$64 Per Month)	\$880 (Incl. GST) (Approx \$73 Per Month)	\$990 (Incl. GST) (Approx \$83 Per Month)	Free
Number of eSignature Request Envelopes via Email	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	No of Envelopes <input type="text" value="10"/>
Number of SMS Included in Yearly Plan Extra SMS can be purchased click SMS	100	200	300	400	500	1000	1
Number of Senders	1	3	5	1	5	Unlimited	1
Business branding on every Email sent to signer	With our logo	With our logo	With our logo	Senders logo	Senders logo	Senders logo	Senders logo
Invitation SMS To Signer	With our Name	With our Name	With our Name	With Senders Name	With Senders Name	With Senders Name	With Senders Name
Signing Page where signers go to sign	Our Branding	Our Branding	Our Branding	Senders Branding	Senders Branding	Senders Branding	Senders Branding
Admin controls before document is sent for signing	✗	✓	✓	✗	✓	✓	✓
Share documents with your team members only when you like	✗	✓	✓	✗	✓	✓	✓

Just sign free if you buy Vouchers from Trustdeed.com.au or use our audit software



REDUCE YOUR COST OF DOCUMENTS - BUY VOUCHERS

For regular large users, we have voucher packages where you can save 40% of document cost. A full "Package History" keeps you informed of your usage. Our plans include usage of digital signature and provides credits to our CPD platform smsfschool.com.au and Incometaxschool.com.au

Number of Vouchers	25	50	100
Price Per Document (Excl. GST)	\$100.00	\$90.00	\$80.00
Expiry Period	Never Expire	Never Expire	Never Expire
Package Price (Incl.GST)	\$2,750.00	\$4,950.00	\$8,800.00
Inclusions			
Digital Signature	 DIGITAL SIGNATURE MADE EASY 1 Year Single Corporate Plan Value \$770	 DIGITAL SIGNATURE MADE EASY 1 Year Small Team Corporate Plan Value \$880	 DIGITAL SIGNATURE MADE EASY 1 Year Enterprise Corporate Plan Value \$990

REDUCE YOUR COST OF DOCUMENTS - BUY MONTHLY PLANS

For regular large users, we have monthly plans where you can save 55% to 66% of document cost. A full "Package History" keeps you informed of your usage. Our plans include usage of digital signature and provides credits to our CPD platform smsfschool.com.au and Incometaxschool.com.au

Number of Vouchers	200 Per Year	300 Per Year	400 Per Year
Price Per Document (Excl. GST)	\$70.00	\$60.00	\$50.00
Expiry Period	12 months	12 months	12 months
Package Price (Incl.GST)	\$1,283.33 (Per Month) \$15,400.00 (Per Year)	\$1,650.00 (Per Month) \$19,800.00 (Per Year)	\$1,833.33 (Per Month) \$22,000.00 (Per Year)
Inclusions			
Digital Signature	 DIGITAL SIGNATURE MADE EASY 1 Year Enterprise Corporate Plan Value \$990	 DIGITAL SIGNATURE MADE EASY 1 Year Enterprise Corporate Plan Value \$990	 DIGITAL SIGNATURE MADE EASY 1 Year Enterprise Corporate Plan Value \$990



Online SMSF Audit

Audit Funds	Fees	
New User (10 Funds)	Free	justsign.com.au Free 10 Envelopes 
1, 5 and 10	\$22.00 Per Fund (Plus GST) 1 Package Price (Incl. GST) \$24.20 5 Package Price (Incl. GST) \$121.00 10 Package Price (Incl. GST) \$242.00	justsign.com.au Free 10 Envelopes 
25 and 50	\$19.00 Per Fund (Plus GST) 25 Package Price (Incl. GST) \$522.50 50 Package Price (Incl. GST) \$1,045.00	justsign.com.au Free 10 Envelopes 
100	\$18.00 Per Fund (Plus GST) Package Price (Incl. GST) \$1,980.00	justsign.com.au 1 Year Basic Individual Plan Value \$330 
150	\$17.00 Per Fund (Plus GST) Package Price (Incl. GST) \$2,805.00	justsign.com.au 1 Year Busy Individual Plan Value \$440 
200	\$16.00 Per Fund (Plus GST) Package Price (Incl. GST) \$3,520.00	justsign.com.au 1 Year Busy Individual Plan Value \$440 
300	\$15.00 Per Fund (Plus GST) Package Price (Incl. GST) \$4,950.00	justsign.com.au 1 Year Expert Individual Plan Value \$550 
500	\$13.00 Per Fund (Plus GST) Package Price (Incl. GST) \$7,150.00	justsign.com.au 1 Year Single Corporate Plan Value \$770 
750	\$12.00 Per Fund (Plus GST) Package Price (Incl. GST) \$9,900.00	justsign.com.au 1 Year Single Corporate Plan Value \$770 
1000	\$11.00 Per Fund (Plus GST) Package Price (Incl. GST) \$12,100.00	justsign.com.au 1 Year Small Team Corporate Plan Value \$880 
1500	\$10.00 Per Fund (Plus GST) Package Price (Incl. GST) \$16,500.00	justsign.com.au 1 Year Small Team Corporate Plan Value \$880 
2000	\$9.00 Per Fund (Plus GST) Package Price (Incl. GST) \$19,800.00	justsign.com.au 1 Year Enterprise Corporate Plan Value \$990 
4000	\$7.00 Per Fund (Plus GST) Package Price (Incl. GST) \$30,800.00	justsign.com.au 1 Year Enterprise Corporate Plan Value \$990 
7000	\$6.00 Per Fund (Plus GST) Package Price (Incl. GST) \$46,200.00	justsign.com.au 1 Year Enterprise Corporate Plan Value \$990 
10000	\$5.00 Per Fund (Plus GST) Package Price (Incl. GST) \$55,000.00	justsign.com.au 1 Year Enterprise Corporate Plan Value \$990 

For further Enquires

Please visit our website: www.justsign.com.au

Phone - **0296844199**

Email - sales@justsign.com.au

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